

THE UNIVERSITY OF MANCHESTER
PARTICULARS OF APPOINTMENT
FACULTY OF BIOLOGY, MEDICINE & HEALTH
MANCHESTER CANCER RESEARCH CENTRE
DIVISION OF MANCHESTER CANCER RESEARCH CENTRE (MCRC)
STRATEGIC RESEARCH AND PARTNERSHIPS MANAGER
VACANCY REF: BMH-019105

Salary: Grade 7: £43,414 - £53,353 per annum depending on experience

Hours: Full Time

Duration: Fixed Term For 12 Months (Maternity Cover)

Location: Oglesby Cancer Research Building, Withington,
The University of Manchester

Enquiries about the vacancy, shortlisting and interviews:

Name: Dr.Claire Trinder
Executive Assistant: Christine Tracey
Email: christine.mullen@manchester.ac.uk

Main Responsibilities, Accountabilities Or Duties

Overall Purpose of the Job:

To identify, develop and implement strategic research opportunities for the MCRC, its partners and The Christie NHS Foundation Trust, including facilitating the procurement of external funding by the MCRC/Christie by managing and preparing relevant grant applications. The post holder will also be responsible for driving the MCRC's and The Christie's aspirations around internationalisation.

To provide direction and project management for ongoing and future initiatives that are integral to the MCRC and Christie R&I strategies, this will involve working closely with senior personnel from all partners within the MCRC and across the Greater Manchester Cancer Research Ecosystem including the Christie NHS Foundation Trust, with honorary accountability to their team.

To work on any other projects as required by the Director of the MCRC and the Director of Research and Innovation for The Christie.

Key Responsibilities, Accountabilities or Duties:

- Drive strategic initiatives as directed by the MCRC and Christie R&I Directors, that will include collaborative Manchester-based projects as well as national and international initiatives
- Support the MCRC Director in his role as Cancer domain director to develop and deliver new cross domain research initiatives
- Support work of the MAHSC Cancer Domain, which is chaired by The Christie CEO
- Attend relevant meetings and engagement events across all The Christie and other MCRC partners to find out about relevant opportunities that pertain to MCRC strategy, engaging and leading on all relevant opportunities
- Horizon scanning and identifying appropriate collaborations for large scale infrastructure and strategic initiatives
- Develop and maintain excellent relationships with scientists, clinicians and members of the strategic team at the MCRC and Christie Trust as well as developing new contacts both internally and externally
- Explore, support and lead on appropriate opportunities with relevant industrial partners
- Establish, develop and facilitate synergistic teams, aligning multi-disciplinary research, to deliver complex research projects
- Identifies personal training needs through participation in regular continuous professional development activities and performance reviews.
- Additional activities and responsibilities as deemed appropriate by the MCRC Director and Director of Research Operations and Strategy
- Lead grant application processes, including internal/external collaborative meetings, peer review, quality control, approvals, and preparation/submission of all relevant documentation
- Maintain a current and accurate overview of research awards held by the MCRC, including The Christie and prepare updates/reports as appropriate
- Liaise with Christie Trust and University finance and research support departments and external funding bodies regarding initiation of relevant research grants
- Maintain a current and accurate overview of research activities across the Cancer research ecosystem and prepare reports as appropriate
- Remain fully aware of and advise on the policy objectives and terms and conditions of funding bodies
- Proactively provide expert advice, guidance and support to MCRC and Christie NHS researchers on applications to UK and International funding sources
- To be aware of, and up to date with, University, Trust and Divisional policies, guidelines and decisions. To comply with these policies and to raise in advance with the Directors any concerns about fulfilling these obligations

PERSON SPECIFICATION

Essential

Education:

- University degree or equivalent

Experience of:

- Experience of successfully managing complex multi-partner projects in an academic and/or clinical organisation
- Experience of working with research grant applications and awards, in particular NIHR and CRUK
- Experience in managing the submission of grants applications
- Experience of delivery of complex projects to tight deadlines, without direct line management responsibility
- Proven ability of working independently and in a team
- Ability to analyse, interpret, and present complex data clearly

Skills:

- Excellent interpersonal skills and the ability to communicate effectively, in writing and verbally, with a wide variety of senior professional and scientific staff
- Demonstrable ability to take the initiative and apply a proactive approach to work
- Demonstrable ability to identify the pertinent points in large volumes of documentation
- Ability to handle confidential data appropriately
- High levels of organisational skills and the ability to prioritise and work to deadlines with limited supervision
- Strong attention to detail
- Knowledge of research funding sources (European and National)
- Awareness of the current key issues facing Universities and NHS Trusts in developing and managing a research agenda

Other:

- Willingness to travel (UK/overseas)
- Self-motivated
- Organised
- Demonstrable ability to prioritise a busy and diverse workload to meet deadlines
- 'Can-do' approach with proven ability to solve complex problems under own initiative
- Ability to work across organisational boundaries.

- To seek new knowledge and share ideas
- To be open and responsive to change and innovation
- To show commitment to equality and fairness and integrity in dealing with others

Desirable

Education:

- Postgraduate degree (PhD or Masters)

Experience:

- Working within the NHS and/or a clinical/research environment
- Working in the cancer research arena
- Post-doctoral research experience
- Ethics applications
- Working with major funding providers such as UKRI and MRC
- Using grant submission templates and software

General Information

The University of Manchester

<http://www.manchester.ac.uk/>

The University of Manchester is Britain's largest and most popular university, with a distinguished history of academic achievement and an ambitious agenda for the future. The University, with income in excess of £780M, has four Nobel Prize winners amongst its current academic staff, and has embarked on an exciting and bold course which aims to make us one of the top 25 universities in the world, as set out in the University's strategic vision for 2020: [Strategic Vision 2020](#).

The University of Manchester was established in 1824, bringing together The Victoria University of Manchester and UMIST to form The University of Manchester. It has an excellent track record in research, as demonstrated by a research power exceeded only by Oxbridge in the RAE 2008 and specifically by the award of two Nobel prizes in physics in 2010. The University's research strategy can be found here: [UoM Research Strategy](#).

The academic structure of The University of Manchester is made up of Faculties and Schools. There are four Faculties and further information about each Faculty and its related Schools can be found here: [UoM Faculties and Schools](#).

Manchester Cancer Research Centre

www.mcrc.manchester.ac.uk

The Manchester Cancer Research Centre (MCRC) is a unique collaboration that unites the expertise, vision, and resources of cancer research operations from our partner organisations from across Manchester.

The MCRC was founded in 2006 by The University of Manchester, Cancer Research UK and The Christie NHS Foundation Trust. Since its inception, it has since been established as the cancer research arm of the Manchester Academic Health Science Centre (MAHSC) and has expanded its activities to cancer research at Salford Royal and Manchester University NHS Foundation Trust.

Under the direction of Professor Robert Bristow and the MCRC Strategic Operations Team, the MCRC has a vision to create a cancer free future by driving innovation and discovery from the laboratory to the clinic, providing opportunities for researchers to deliver the best science that provides the best benefit to people affected by cancer.

In 2015, the MCRC relocated to the Oglesby Cancer Research Building, a world-class £28.5million building that is home to 250 researchers from across the Division of Cancer Sciences and Cancer Research UK Manchester Institute as well as The Christie clinical trials support teams. This co-location of basic, clinical and translational sciences encourages greater collaboration and integration between cancer researchers and clinical colleagues.

The MCRC has enjoyed considerable success in recent years, following the creation of:

- A CRUK-funded Centre of Excellence in Lung Cancer Research (with UCL, London),
- A MOVEMBER Prostate Cancer UK Centre of Excellence (with Queen's University Belfast)
- A CRUK Radiation Research Unit (CRUK RadNet Manchester) in collaboration with The Christie NHS Foundation Trust
- A member of the International Alliance for Cancer Early Detection (ACED)

The MCRC is also an accredited Cancer Research UK Centre, and functions to transform clinical care of cancer patients through developing and implementing a personalised medicine strategy. The MCRC also functions as the Faculty of Biology Medicine and Health's Cancer Research Domain, as a way to promote interdisciplinary, collaborative and strategic research.

Researchers in Manchester have access to the MCRC Biobank, which provides scientists with access to a large quantity of high quality biological samples for research purposes. The Biobank provides a centralised resource, collecting samples from five NHS Trusts across the Greater Manchester area.

The Christie NHS Foundation Trust

www.christie.nhs.uk

The Christie NHS Foundation Trust was established in 1901 by charitable donations, as a specialist hospital caring for cancer patients and developing new treatments. It became a Foundation Trust in April 2007, has 30,000 members and a turnover of £183M. It has a green governance rating and a financial risk rating of 4 (good) from Monitor and was rated one of the top 5 hospitals in England by the 2011 staff and inpatient survey.

The Christie is the sole provider of radiotherapy and chemotherapy to the 3.2 million people in the Greater Manchester and Cheshire cancer network, which is the largest in England. It also provides highly specialist surgical cancer services to patients across the north west and nationally. In addition, it delivers radiotherapy services from two satellite centres that it runs at the Royal

Oldham and Salford Royal hospital sites. Consultants from The Christie visit 8 other hospitals in the network, delivering outpatient services and some chemotherapy treatments.

The Christie brings together basic and translational research with NHS service on a single site to deliver new cancer treatments. It is one of the largest cancer centres in Europe, treating more than 40,000 cancer patients a year, and has been elected to the board of the Organisation of European Cancer Institutes (OECI), the umbrella organisation for all the major cancer centres in the EU.

The Christie is organised in four clinical management divisions: Networked Services Division includes the Departments of Medical Oncology, Clinical Oncology, Palliative Care, Endocrinology and Paediatric and Adolescent Oncology. Cancer Centre Services includes Surgery, Anaesthetics, HDU, Haematology, Radiology, Pathology, Pharmacy and Supportive care. In addition, the divisions of Christie Medical Physics and Engineering and Research and Education deliver important components of the comprehensive cancer centre.

The Departments of Medical and Clinical Oncology have international reputations for their clinical work. All consultants are site specialised and common treatment policies are developed through the multi-disciplinary Disease Groups (DGs). Links to the cancer units are maintained through a number of peripheral and outreach clinics across the network.

The Patient Treatment Centre opened in November 2010 and is a purpose built facility encompassing a dedicated Clinical Trials Unit, an outpatient chemotherapy treatment facility and a private patient facility. Two satellite radiotherapy centres, at Oldham and Salford, enabling increased capacity for treatment and local delivery of treatment, opened in August 2010 and July 2011 respectively. There are plans for The Christie to develop satellite centres in the Pennine Trust and in Salford so that ambulatory care can be delivered locally.

The Christie is committed to cancer research. The Research Division has strong links with The University of Manchester, Cancer Research UK and the Manchester Cancer Research Centre.

The Faculty of Biology, Medicine and Health (FBMH)

<https://www.bmh.manchester.ac.uk/>

The Faculty of Biology, Medicine and Health was created in 2016 as a new, integrated structure that delivers a truly translational approach to the life sciences, ensuring smooth research pathways - from pure discovery science through to clinical application and patient care.

With a total annual income of over £300 million, and over 3,000 members of staff, the new Faculty is comparable in size to a medium-sized UK university. The thirty undergraduate and 90 postgraduate programmes offer opportunities for our 11,000 students to develop the skills and knowledge they need for a successful career.

The Faculty's matrix structure facilitates interdisciplinary working and enables us to learn from each other and share best practice; and our eight, strategic Research Domains, including Cancer, help to articulate our research strengths, drive large-scale, collaborative research activities and strengthen relationships with our research and healthcare partners.

The integration of discovery biology, clinical application and patient care within a single Faculty, particularly in a region with notable health inequality, provides us with a real opportunity to have a very significant and positive impact on people's lives.

Division of Cancer Sciences

The Division of Cancer Sciences is one of six divisions within the School of Medical Sciences. It is largely based out of the Oglesby Cancer Research Building in Withington and remains closely aligned with the Cancer Research UK Manchester Institute and The Christie NHS Foundation Trust, which provides a focus for cancer research activity that combines an international reputation for cancer research with the largest scale cancer clinical service in the UK.

Other activity in the Division is based either on the University's Oxford Road site or in key Manchester Academic Health Science Centre (MAHSC) partner sites at Central Manchester University Hospitals NHS Foundation Trust, University Hospital of South Manchester NHS Foundation Trust and Salford Royal NHS Foundation Trust. The large patient base found in Greater Manchester and linked to the research network provides major opportunities for the growth of clinical and translational research, a key objective of the Trusts and the University.

Manchester Academic Health Science Centre

www.mahsc.ac.uk

The University, and in particular the Faculty of Medical and Human Sciences, is a key member of the Manchester Academic Health Science Centre (MAHSC).

Formed in 2008, MAHSC is a Federation of Equal Partners enabled by a Company Limited by Guarantee. The partners involved in the MAHSC are: The University of Manchester, Central Manchester University Hospitals NHS Foundation Trust, Manchester Mental Health and Social Care Trust, Salford Primary Care Trust (NHS Salford), Salford Royal NHS Foundation Trust, The Christie NHS Foundation Trust and University Hospitals of South Manchester NHS Foundation Trust.

MAHSC is one of only five Department of Health designated AHSCs in the UK. The designation is a mark of excellence across research, innovation, education and patient service, and recognition of the potential to excel in translational medicine. MAHSC's vision is to be a leading global centre for the delivery of innovative applied health research and education into healthcare. As with other AHSCs, MAHSC has a dual role: to act as a beacon of international excellence for the UK and to provide leadership and early adoption for our local health system. This will be delivered via a tripartite approach encompassing research and innovation, education and training and clinical service.